

MINUTES  
PARK AND RECREATION BOARD MEETING  
MONDAY, JULY 8, 2002  
6:30 PM

The Board convened for their regular meeting at 6:34 PM at the Parks and Recreation Administrative Offices at 717 W. Main Street, Arlington, Texas on July 8, 2002, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members and staff present, to wit:

**Members:**

Mr. Bob Korman	Chair	Place 7
Ms. Carrie Donovan	Member	Place 1
Ms. H. Suzanne Kelley	Member	Place 2
Ms. Sue Phillips	Member	Place 3
Mr. Alvin Warren	Member	Place 4
Mr. Charley Amos	Member	Place 6
Mr. Joe Sarabia	Member	Place 8
Mr. Nicholas Stoneman	Member - Absent	Place 9
Ms. Judith McCune	Member - Absent	Place 10
Ms. Candace Halliburton	Member	Place 11
Ms. Heather Teske	Youth Member - Absent	Place 12

**Staff:**

Pete Jamieson	Director of Parks and Recreation
Amber Dembroski	Administrative Analyst
Bill Gilmore	Assistant Director-Programs
Jo Anne Smith	Park Facilities Coordinator
Gordon Robertson	Assistant Director-Planning
Evonne Sandas	Interim Assistant Director-Operations
Matt Young	Maintenance Superintendent

I. **CALL MEETING TO ORDER**

Chairman Bob Korman called the regular meeting to order at 6:34 p.m.

II. **RECOGNITION**

Lieutenant J.J. Waite of the Arlington Fire Department, Station 14, along with his company, presented a plaque of appreciation to Lake Arlington staff. Brandon Kramer and Chris Cameron were recognized for their rescue efforts in response to a boating accident at Lake Arlington on June 20, 2002. Mr. Kramer and Mr. Cameron were commended for their professionalism and action as first responders to the accident.

III. **JUNE 10, 2002 REGULAR MEETING MINUTES**

Chairman Korman asked for approval of the minutes. Ms. Kelley made a motion to approve the minutes of the June 10, 2002 meeting. Mr. Warren seconded the motion. The motion passed unanimously.

IV. **ITEMS FOR ACTION**

A. **Items from Citizens (about Items for Action)** – No discussion.

B. **Items for Action**

1. **Park Permits** - The Board considered and approved 13 permit requests. Ms. Kelley made a motion to approve the park permit requests. Mr. Amos seconded the motion. The motion passed unanimously.

2. **Vice Chair Election** - Mr. Korman requested nominations from the board. Mrs. Donovan nominated Mrs. Phillips. Mrs. Phillips was the only nominee. Ms. Kelley made a motion to approve the nomination and elect Mrs. Phillips as Vice Chair. Mr. Sarabia seconded the motion. The motion passed unanimously.
3. **Park and Recreation Board Direction (For Operations and Maintenance)** – Mr. Amos presented a document outlining the philosophy, purpose, goals, priorities, definitions, and administration of the Facility Operations and Maintenance Committee. Mrs. Phillips made a motion to approve the document. Ms. Kelley seconded the motion. The motion passed unanimously.

#### **V. SCHEDULED INFORMATION REPORTS**

- A. Planning Work Plan Report – Mr. Robertson informed the Board that the Randol Mill Family Aquatic Facility is now open. Due to rain, the grand opening ceremonies for the facility have been rescheduled for Sunday, July 21, 2002, from 1:00 p.m. – 5:00 p.m.

Mr. Robertson also advised the board that the city is moving forward with plans to award the bid for Howard Moore. It is expected that construction will begin in about two months.

Ms. Suzanne Sweak with Schrickel Rollins Associates presented the preliminary drawings for the River Legacy grant project. She discussed the bridge that is to eventually cross Highway 157 and span approximately 250 feet. Ms. Sweak also added that a wetland will be included in the project.

- B. Customer Service Report – No discussion.
- C. Monthly Calendar of Events – No discussion.

#### **VI. ITEMS FOR INFORMATION**

- A. Zoning Cases – Involving or Impacting Park Land – None
- B. Linear Park Ordinance – Mr. Robertson made a presentation on revisions to the Parks and Open Space Chapter of the Subdivision Rules and Regulations for the City of Arlington. For clarification, Mr. Robertson outlined the difference between the Linear Park Ordinance and Linear Park Fees. He continued with definitions and explanations of Platting Procedures, Linear Park Agreements, Reserve Authority Appeals, Site Criteria and Street Access as well as procedures for when negotiations fail. Overall, Mr. Robertson stated that there are no substantial changes to the current ordinance. The ordinance is being rewritten to be more easily understood by all parties. Mr. Robertson advised the Board that the ultimate goal is take the finalized ordinance to the Planning and Zoning Commission in the fall of 2002.
- C. Master Plan Update – Mr. Robertson stated that the department has the master plan process well underway. A flyer was distributed to inform the Board of the upcoming public meetings and encourage each member to spread the word. In addition, a flyer advertising a citywide photo contest was distributed. The winning photo will be used on the front cover of the final master plan document. This document is expected to be complete in the spring of 2003.
- D. Park Bond Program – Mr. Jamieson informed the Board that the City Council has appointed a bond committee to look at priorities for a 2003 bond election. Since Parks has authorization of funds still remaining from the 1997 bond election, it is ideal to fulfill those obligations before approaching the voters with another bond election. However, because of the cap on the issuance of capital funds in the next five years, projects have been identified. A presentation was made to the Capital Budget Executive Committee (CBEC) to outline possible projects for the 2003 or 2005 bond package totaling \$13.6 million.

VII. **BOARD COMMITTEE**

- A. Planning and Policies - No discussion.
- B. Acquisition and Development – Mr. Korman announced the appointment of Alvin Warren as the Chair of this committee, replacing Mr. Jason Williams. Mr. Williams resigned from the Board in June 2002 because of his relocation to another city.
- C. Operations and Maintenance – Chairman Amos stated this committee would meet July 22<sup>nd</sup> at 6:30 p.m.
- D. Training and Development – Chair Person Kelley announced that this committee would meet on July 20, 2002, at 8:00 a.m. at Rise and Shine on Pioneer Parkway.

VIII. **ITEMS FROM BOARD MEMBERS**

- A. Reports from Liaisons to Advisory Boards – Ms. Kelley shared a message from the Golf Advisory Committee. The committee has requested that should the Parks Department engage in commercial advertising or cell towers, to please exclude the golf courses. It is the feeling that such displays do not belong in the golfing experience.
- B. Reports from Liaisons to Organizations – No discussion.
- C. Board Members – No discussion.
- D. Announcements – No discussion.
- E. Chair – Mr. Korman mentioned the awareness of burnout on the part of some committee members. He informed the Board that this is an issue he will be researching to bring to the Executive Committee for discussion of solutions.

IX. **ITEMS FROM CITIZENS** (about non-agenda items)

There being no further business, the meeting adjourned at 8:35 p.m.

**NOTE:** Taped recordings and minutes of all Parks and Recreation Advisory Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, TX. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.